

President	Vice President	Treasurer	Secretary
Leighton Bloomfield 9 Nioka Street ROCHDALE SOUTH QLD 4123 07 3341 2229	Steve Longwood 105 Ardleigh Crescent Hamersley WA 6603 08 9243 1200	Kevin Thomas 86 Hillcrest Road FRANKSTON SOUTH VIC 3199 03 5335 9963.	Celia Karas 3 Longstaff Loop Southern River WA 6110 08 9456 1266

MINUTES

FOR THE ANNUAL GENERAL MEETING OF THE NATIONAL SQUARE DANCE SOCIETY HELD AT NIAGARA PARK, CENTRAL COAST, NSW FRIDAY 26th APRIL 2013 AT 9.30 AM

1. Open Meeting

Leighton welcomed everyone to the meeting and asked all present to introduce themselves.

2. Present/Apologies

Leighton Bloomfield –President
 Steve Longwood – Vice President
 Kevin Thomas – Treasurer
 Celia Karas – Secretary
 Roslyn Burrett – NSW Delegate
 Barry Chandler – Tas Delegate
 Sandra Bloomfield – Exec assistant Qld.
 Heather Wheeler – S A Delegate
 Greg Fawell – WA Delegate
 Mike Rickard – ACT Delegate
 Barbara Treharne – Vic Observer
 Chris Karas – WA Delegate
 Kaye Chandler – Tas Observer
 Gail Guiliano – ACT Observer
 Pauline Hansford - NSW Publicity National Society
 Alan Hansford – NSW Observer
 Owen Doust – NSW Observer
 Barbara Doust- NSW Observer
 Daniele Kimpton - NSW Observer
 David Todd - NSW Observer

 Cecil Leonard- NSW Web coordinator
 Jan Rickard – ACT Observer

Doug Lewis – NSW Observer
Carmel Sinclair – Vic Observer
James Fellows – Vic First Aid

There were no apologies

The president requested that we move away from the agenda briefly with a proposal from Jim Fellows

Jim has been coordinating the first aid since the Darwin convention. This has saved a substantial amount of money as normally first aid is exorbitant. He is coordinating first aid at this convention and has been asked to do the same for Canberra next year. The normal cost would be approximately \$2000.00. Jim has several volunteers and they are happy to continue to assist at this stage.

The proposal put to Barry Chandler & Leighton Bloomfield was to formalize this. The 8 volunteers they have all have first aid qualifications as they are all attending this convention, they will be wearing a white patch with a green cross.

The proposal is that the procedure be formalized so we know in advance how many volunteers we have at each convention. We do need to have more volunteers and they will need training.

The other important thing needed is a defibrillator. These are proven to save lives and Jim feels we need to have one. Jim asked the society that they assist with advertising for members for the first aid team who will be available at future Nationals and also requested that the Society consider purchasing a defibrillator to use at conventions. Defibrillators are approximately \$2600 each but Jim should be able to get one a bit cheaper than that. Many lives have been saved with the use of a defibrillator. Statistically the number of people saved by CPR is 6% whereas the number saved by a defibrillator, if applied within 4 minutes, is 92%. To date James has been using his own equipment and if he is to continue he will need more equipment. He advised that he will be happy to continue doing this subject to him being able to drive his own vehicle to conventions.

Questions were asked regarding the replacement of oxygen cylinders – they are apparently approximately \$30.00 each. Or \$10.00 per month to rent on an annual basis, we would need a maximum of 2 cylinders.

Also there would need to be batteries replaced which are approx \$120.00 but as long as the equipment is properly maintained they can last for 3 years. The defibrillator pads will cost \$40-\$50.00 per set.

A defibrillator couldn't go into the convention box as it is too fragile. For conventions which Jim doesn't attend or when conventions are too great a distance for him to drive, the equipment would have to be suitably transported. .

Canberra has indicated they would assist with the transportation cost for their convention.

South Australia informed the meeting that they have an automatic donation from St Johns Ambulance so wouldn't require the service.

Leighton pointed out that having medical aid, ie St Johns Ambulance, attend conventions can be very costly, at least \$2000.00, and there is no guarantee they will be on hand when the need arises.

Jim was thanked for his attendance and information he has provided. The issue is to be discussed and Jim will be notified of the outcome.

3. Minutes of 2012 AGM held 10th June in Hobart

Recommendation

That the minutes of 2012 AGM held 10th June in Hobart be accepted.

Resolution

Steve Longwood moved & Heather Wheeler seconded that the minutes of 2012 AGM held 10th June in Hobart be accepted

4. Business arising from the minutes

There was no business arising from the minutes

5. Correspondence in;-

28/09/12	Request for Convention Badge from Jill West NZ
27/12/12	Query re Review from Lorraine Luks
	Donation from 53rd National Convention
28/12/2012	Incorporation issues from Kevin Thomas
18/01/2013	Queries re Review takeover from Lorraine Luks
05/03/213	Introduction of Victorian Delegates attending in Gosford

Correspondence out;-

11/12/2012 Thank you to 53rd Convention committee for donation

Recommendation

That the correspondence be accepted

Resolution

Roslyn Burrett moved & Barry Chandler seconded that the correspondence be accepted.

6. Reports

- a) Presidents Report - attached
- b) Treasurers Report, Annual Financial Statement & Auditors Report - attached
- c) Public Relations Officers report - attached
- d) Affiliates - to go to dancers general meeting to be held on Sunday.
- e) Internet Coordinator - attached

**PRESIDENT'S REPORT TO THE NATIONAL SQUARE DANCE SOCIETY OF AUSTRALIA INC.
GOSFORD 2013**

I would like to thank the Committee for their efforts throughout the year not only at the National level but also in their State association.

A special thank you to Kevin Thomas for his continued work with the incorporation of the Society.

Once again, we advertised in the March edition of the Seniors magazine as we did last year, and I would like to thank Pauline Hansford for her efforts in preparing this advertisement. Any time that we can put the activity out there will help with the development of square dancing around the country.

Last year, we had the very successful 53rd National Convention in Hobart and I would like to thank the Hobart Committee for the generous donation of \$1,000.00.

At last year's State Editor's meeting, an agreement was made that the National Society would take over the name of the Australian Square Dance Review. There is a lot of work yet to be done on the structure and where the responsibilities lie.

In closing, I wish to thank the Committee of the 54th National Convention for the time allotted to have this meeting and wish them all the best for this Convention.

**Leighton Bloomfield
President
National Square Dance Society of Australia Inc.**

Financial Report 2012

2012

2012

3. Analyze the sum of 32,502.50 from the 1990 Census table in exercise 1.
4. Analyze data from the 1990s from previous exercises in 1990.

I have examined the accounts as supplied by Mr. Thomas of the above incorporated Society and believe that they are a true representation of the income and expenditure of the said Society for the stated period.

L3bana
civ

4-4-13

Notes

(g) The method used by this Society is Non Accrual, and repayment accruals are calculated to the bank statements for the said period.

(j) **N.P.:** This is not a "U.S. audit but an independent verification of the transaction as provided by records from MVOB and Bank Statements

Year to Date

[illegible]

DOI: 10.1002/anie.200500007

Annual Treasurers Report
to the
National Square Dance Society of Australia
Gosford 2013

Attached is the financial report of the Society for the year January 2012 to December 2012.
As per previous years there is not a lot of activity in the accounts.

The Telephone Account again has the most transactions, we still have difficulty with Telstra. They still have not been able to combine the two accounts with a common billing date and the payment of the 1800 account by BPay is a hit and miss affair, with most payments having to be made in person.

My thanks again go to Alan Hansford who deals with the reconciliation of these and sends me a note of what account it is, and the value, all I do is pay it.

We have been fortunate to gain a lot of interest in this period, this is mainly due to an initial high interest rate and being able to select various terms. This with some carry over interest from the previous year and some compounding has produced a healthy result.

Unfortunately we can not bank on this high return in the immediate future.

I have managed to have both amounts maturing on the 31st March so we have a clean slate moving forward.

Unless there are any other questions I would like to move that this report be accepted.

Kevin Thomas
Treasurer

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YTD Treasurers Report
to the
National Square Dance Society of Australia
Gosford 2013

Attached is the financial report of the Society for the year 01 January 2013 to 31 March 2013
There has been again little activity on the Account.

We received a donation of \$1,000.00 from the National Convention held in Hobart last year.

The Major Expense again is the 1800 & telephone accounts and the Seniors Square dance Week Promotion.

As a Society we are more a funds gathering organisation than a Square Dancing one.

We have a great amount of funds and believe that we should address this.

1. We have \$755.37 from the Advanced Society that is earmarked for Website Improvements.
2. We have funds of the amount of \$2,252.65 from the Youth Council which is in recess. Once again I would like to see a sub-committee formed to look at what we can do in this area or even restarting the Youth Council.
3. All our funds are now sitting in a "Community Solutions Cheque Account" that gives us very little interest.

As we have no immediate need for these funds I would like some direction on what we do with these funds.

In the past we had \$5,000.00 in a Short Term Deposit at the best current blackboard rate, and \$5,000.00 into a Long Term Deposit at the best current blackboard rate.

While we have been very lucky so far with this strategy so far I don't see it continuing and that having \$10,000 or more in a single account we may get a greater rate of interest. I seek some direction in this.

Accounts for Payment

Telstra	\$1,466.85
Seniors	\$1,568.60
P Hansford	\$30.50
C Karras	\$27.80

I would like to move that this report be accepted and that the Accounts for payment be approved.

Kevin Thomas
Treasurer

National Square Dance Society of Australia

Public Relations report to Niagara Park Convention 26th April 2013

Listed below are the numbers of calls received for the last two years on the 1800 line. I have left in last 2 years figures to give you a comparison.

	2010/2011	2011/2012	2012/2013
NSW	23	39	39 (20)
Victoria	24	47	59 (21)
WA	5	8	12 (2)
Queensland	21	15	16 (5)
ACT	4	2	5 (1)
SA	15	11	19 (9)
Tasmania	0	2	0 (0)
National	3	5	4 (0)

Again this year we did a promotion in the Seniors Newspapers which covered all states. This included an advert and many states had an editorial with photo(s). This resulted in 58 calls on the 1800 line. How many people went directly to the web page is an unknown factor. Of the calls listed above, the promotion was responsible for the numbers shown in brackets.

Special thanks to Steve Longwood from WA for his provision of the photograph and the logo we used.

Once the papers hit the streets, the 1800 line ran hot. Over a three week period, we received 58 calls and the majority of these were dancers from the past who were interested in getting back into Square Dancing. Some people had done Square Dancing at school and had never taken it up afterwards but now wanted to give it a go.

I believe that a lot of people are now using the web page but even so, we are still getting good numbers on the 1800 service.

Many thanks yet again to Barbara & Kevin for looking after the 1800 line while I have been away.

The Booth staffing roster for the 2013 National Convention in Niagara Park is listed below.

Thur	25th	WA	7.30....10pm
Fri	26th	Qld	Open after opening ceremony for at least 2hrs
Sat	27th	Tas	Open after dressed set parade for at least 2hrs
Sun	28th	Vic	8pm.....until 9pm or later if busy

On 1st January this year, Telstra, in their wisdom, changed their billing system yet again. The 1800 paper and electronic account now, no longer has any detail in it. Some detail is available on line but no more than what I record in our book and it is that hard to access it that it is not worth the trouble. The payment process is still the same where Alan advises Kevin of the payment required and Kevin "fixes" it. Thanks Alan & Kevin for all your help. The system works in spite of Telstra.

I have had a phone call from "Lisa Howel". She works for a TV station in Victoria. Part of her job is to set up a new "Feature" programme for 2014 and she feels that Square Dancing would make a great feature subject. I did give her the contact for Victoria but she seems keen to attend our convention in Canberra in 2014. I will pass on to her the details of the ACT convention and we will see what happens. I sent her a copy of the Review and the SAV and she was excited to receive them.

Sue Miceli from the Seniors Newspaper, has asked if we would be interested in advertising on their web site. I have copies of the proposal and we can discuss it in general business if you wish.

Would everyone please check that their contact information is up to date and make any necessary alterations.

Pauline Hansford, Public Relations Officer.

Contacts for 1800 643 277 enquiry calls **State Contacts 23/4/2013**

1800 Service line (02) 9620 5591

W A	Steve & Julie Longwood	(08) 9243 1200 0419 900 441
	Celia & Chris Karas	(08) 9456 1266 0417 973 083
S A	Heather Dandridge (mum Shirley)	(08) 8295 5060 0424 943 488
Vic.	Kevin Thomas & Barbara	(03) 5335 9963 0419 100 816
	Carmel & Greg Sinclair	(03) 9803 0163
Tas.	Michael & Mary Laing	(03) 6239 6557
NSW	Roslyn Burrett	(02) 4390 9857
	Jason & Leanne Nicholson	(02) 4392 2411
ACT	Gail Giuliano	(02) 6288 1911
Qld.	Sandra & Leighton Bloomfield	(07) 3341 2229
	Lynette McPherson	(07) 3204 2335

Web "squaredancing.com.au" & "squaredance.org.au"

For travellers badges, see Barbara Treharne on (03) 5335 9963

Numbers in red are to be considered silent and confidential

WEB COORDINATORS REPORT 2013

We now have even more photos of callers, club logos, banners and interesting memories from previous conventions to be proud of on our national web pages.

The most important aspect is to have a very accurate data base for all contacts across the whole of Australia along with a good range of resources and web links of interest to the majority.

The quality of presentation can always be gradually improved, but in the mean time we have an accurate and simple working tool covering all of Australia.

This year has seen a good number of new clubs and callers being listed along with a variety of updates at all levels.

There are 221 club listings including multiple listings for clubs on separate days and nights along with 169 caller listings including a number of club managers, trainee callers, and retired callers.

There is a wealth of information not only on our own web pages but also at the web page links that are promoted throughout each of the states.

Callers, dancers or any other interested parties can quickly find what they need by using the search function easily found on the national web pages.

As people continue to become more reliant on the internet we will continue to see more and more benefits from our national web pages.

With the hope of better publicity and marketing of our dance activities, I have used key words wherever possible to help generate more coverage by search engines that use such information.

It has been a pleasure to work with each of the state assistants and I look forward to working with them and progressively updating our web content with valuable and interesting content for all to enjoy.

Thank you to all contributors by way of updates to me, encouragement and all round general support received from all quarters right across Australia and overseas.

Regards to all,

Steve Longwood

Recommendation

That all the reports be accepted

Resolution

Roslyn Burrett moved & Heather Wheeler seconded

That all the reports be accepted

Due to the new rules being incepted by the Incorporation it was suggested that the election of officers be deferred until later in the meeting and after the discussion regarding the Incorporation.

11. Business of which written notice is given**a) Finalisation of Incorporation**

Incorporation of the National Society of Australia has been finalised it has been Incorporated in Victoria under model rules. This means that our constitution will be governed under the current model rules and all other rules become by laws. Our application has been submitted to the Office of Fair Trading. This may take up to 3 months to come through. Due to a change in the rules in Victoria the Secretary must reside in Victoria. However a motion has been moved and passed that the title of Treasurer will now be Secretary/Treasurer and the title of Secretary now becomes Minutes Secretary, however the job descriptions will not change.

Recommendation

That the title of Secretary now becomes Minute Secretary and the title of Treasurer now becomes Secretary/Treasurer however the job descriptions will remain the same as they currently are.

Resolution

Roslyn Burrett moved & Barry Chandler seconded

That the title of Secretary now becomes Minute Secretary and the title of Treasurer now becomes Secretary/Treasurer however the job descriptions will remain the same as they currently are.

b) Square Dance Review

Last year at The Australian Square Dance Review meeting the National Society agreed, in principle, to take over the operation of the publication. The reason is to give the publication a National Identity. After much discussion it was decided to defer this to the Review editors AG M, later today, hopefully resulting in the transition of the operation of the Review to the National Society within the next 90 days.

c) Review the role of State Web Page Contact.

It appears that our web coordinator Steve Longwood has been receiving emails directly from dancers wishing to have inclusions on the National web site. This is causing a lot of extra work and it has been

requested that the secretary contact all the state bodies and request that any material for the web be sent to the State Co-coordinator and forward directly to Steve Longwood the National coordinator.

d) **Number of State Delegates attending National Society Meeting**

Now the Incorporation of the National Society has been finalized, it has been decided that each State may have 2 delegates at the National Society Meetings.

7. **Election of Office Bearers**
- c) Minutes Secretary – Celia Karas re-elected
Roslyn Burrett moved & Chris Karas seconded
 - b) Secretary/Treasurer – Kevin Thomas re-elected
Roslyn Burrett moved & Celia Karas seconded

8. **Appointment of Auditor**

Kevin Thomas advised that Lloyd Stone will be prepared to continue in this role

9. **Roll of Honour** No nominations received

10. **Constitution Changes** There were no constitution changes discussed.

12. **Any Other Business**

Funds from Advanced Association

Due to the disbanding of the advanced association they have passed \$750.00 to the National Society which will be used to upgrade the web site. Steve Longwood to investigate the best way to use these funds.

First Aid / Defibrillator

Discussion held regarding the subject of First Aid at conventions presented by Jim Fellows at the commencement of this meeting.

First aiders need to have their qualifications kept up to date. David Todd suggested we should talk further with Jim Fellows to discuss the training of dancers interested in assisting with the first aid. Barry Chandler recommended that there could be a section of future convention registration forms for anyone interested in volunteering to assist with first aid and also that we should form a database of dancers who are prepared to assist with this.

It has become financially unviable to pay for first aid assistance for the National Conventions. We should form a database of dancers who are prepared to assist with this. Greg Fawell pointed out that to buy a defibrillator to use once a year would be a very expensive way to obtain one, plus there would be the costs of transportation. However we could look at hiring one for possibly about \$110.00 for the duration of the convention.

It was decided that the issue of first aid at the conventions be transferred to the Board for further investigation.

Youth Council

There is a sum of money held in trust from the Youth Council. It has been decided that this will be used at future conventions for informal youth 'get togethers'. It was suggested that perhaps they could have a 'dance session' with a non programmed caller.

Advertising

Our advertising in The Seniors Magazine last year was very successful so it was decided that the National would place another ad in the 2013 Seniors Magazine – which again was very successful.

Pauline Hansford has a contact for the Seniors National Newspaper and will pass it onto to any State that may be interested in advertising individually.

Promotion of Square Dancing

50th Anniversary of The Tokyo Square Dance Club

Leighton & Sandra attended this event, in October 2012, together with 52 dancers from all over Australia. The lapel badges that were gifts for the dancers, courtesy of The National Society, were well received. While they were in Tokyo they were invited to Taiwan next year to attend a National but unfortunately it conflicts with the Australian National Convention.

Beijing Cultural Festival

55 dancers from across Australia represented our country in China. The performances actually took place in Luoyang instead of Beijing but were a great success. Australia is being well represented overseas.

New club in Western Australia

There is a new club recently started in W A called Swan Valley Squares. Caller Greg Fawell.

In Western Australia there has also been a new concept called I D S (Introduction Dance Session) brought in. This is to encourage non dancers to come in to a club and actually 'dance' after being taught approx 10 moves. There are 3 different sessions A B & C which all have slightly different moves. This is to hopefully create the interest for people to actually commence a full beginners class

Welcome to John from UK – he told the meeting that in Germany they are introducing square dancing into schools combining it with a maths curriculum as square dance moves are all geometric. As yet the results are unknown.

David Todd has been teaching square dancing in schools for 16 years – this year he is running classes in 4 schools. David is planning to introduce Saturday night social dances for children from kindy to year 6 and maybe from there bring a group of younger dancers into the movement starting with a monthly dance.

Beginner classes in Queensland

A 10 week course started this year both North & South of the river which has resulted in new dancers joining our activity.

13. Next Meeting Thursday 24th April 9.00am Canberra 2014

14. Close Meeting closed 11.45am